

SOUTH SHORE EXHIBITION **2017**

Main Building Booth - Rules & Regulations

***** PLEASE READ AND RETURN THIS FORM, SIGNED, WITH YOUR FULL PAYMENT OR DEPOSIT *****

QUESTIONS OR PROBLEMS??

**CALL THE MAIN BUILDING DIRECTOR - ANGIE BROWN AT 902 541-0746
or THE EXHIBITION OFFICE 902 543-3341.**

- A down payment of 50% of the booth cost (before tax) is due on or before June 2, 2017. If we have not received your payment, your booth can be given to anyone on the waiting list.
YOUR BOOTH IS NOT CONSIDERED BOOKED UNTIL THIS DEPOSIT IS RECEIVED.
The balance is due either by cash or Credit Card on or before July 24, 2017.
- Please note we **DO NOT ACCEPT POST-DATED CHEQUES, OR ANY CHEQUES AFTER JULY 7th, 2017.**
- Booth spaces may not be transferred or otherwise reassigned by the booth holder. You may sublet or share your booth if arrangements are approved by the building director, in advance.
- The building will be open for set-up on Sunday, July 23rd from 9:00 a.m. to 6:00 p.m, and on Monday, July 24th from 8:00 a.m. to 8:00 p.m. There will be a security person on site during these times.
- Booths are to be ready by 11:00 a.m opening day. The Main Building hours are Tuesday to Saturday 12:00 noon to 11:00 p.m and on Sunday 12:00 noon to 5:00 p.m.
- Booth structures and displays must not exceed the limits of the assigned space.
- The South Shore Exhibition reserves the right to refuse a booth application, without reason.
- The South Shore Exhibition will not be responsible for loss of goods due to theft, fire, etc.
- All booth holders are required to keep the area in and around their booth neat and clean and deposit all refuse in the containers provided.
- No demonstrations, decorations, signs, banners, advertising matter or exhibits, of any kind or character, will be allowed in the aisles or public passage ways.
- Booth Holders are restricted from entering the Main Building after 11:00 p.m.
Any up-keep etc., if needed, is permitted one hour before opening.
- ABSOLUTELY **NO** KNIVES, STINK BOMBS, BRASS KNUCKLES, PROHIBITED WEAPONS, ILLEGAL DRUG PARAPHANALIA, FIRE WORKS, ETC. SHALL BE SOLD, DEMONSTRATED OR DISPLAYED. **NO SUGGESTIVE OR VULGAR ITEMS OF ANY KIND SHALL BE SOLD FROM ANY BOOTH.** **ANY BOOTH HOLDER(S) SELLING ANY OF THESE ITEMS WILL BE EXPELLED FROM THE EXHIBITION GROUNDS AND WILL BE BANNED FROM RENTING SPACE ON THE EXHIBITION GROUNDS PERMANENTLY.**
- Booth Holders must comply with local ordinances and are required to abide by all Dept. of Health and Dept. of Labour Guidelines.
- Booth Holders/Vendors products MUST meet Provincial and Federal Safety Standards and tests.
- No Booth Holder shall have the exclusive right to product sales in the Main Building. The number of booths selling similar or like products will be up to the Director, in charge.

- NO SMOKING or consumption of alcohol is permitted in or around the Main Building.
- Please have any garbage out at the front of the booth to assist the cleaners at the closing of the day.
- AUDIO VISUAL: Use of audio visual equipment must be kept within the confines of the space for which the booth holder has contracted. The Director shall require that the projection of sound from this equipment beyond those confines or any other necessary noise and disturbances be discontinued in the event that complaints are filed by other participants. The booth holder is solely responsible for obtaining all necessary licenses and permits to use music, photography or other copyrighted material in the exhibitor's booth or display.
- The closing of the Main Building will begin 15 minutes before hand. An announcement will be made "The Main Building will be closing in 15 minutes". At that time, one of the Main Building doors will be closed. At 10:55 p.m., another announcement will be made "The building is now closing. Please leave the Main Building via the west entrance". At that time, all doors, but one, will be closed.
- All improvements made by booth holders must be approved by the Director in charge prior to June 1.
- Deliveries on the grounds are allowed up until 12:00 noon. All Main Building deliveries are to be made through the Dufferin Street Gate (across from Pizza Delight). Please inform the Director if you have deliveries coming prior, or during, Exhibition Week.
- The South Shore Exhibition cannot be held liable for fraudulent or misleading sales or promotions of booth representatives.
- On closing day, **DISCREET PACKING** may only begin ½ hour before closing. No vehicles will be permitted in the Main Building until **AFTER 5:00 p.m.** due to public safety concerns. Early tear down is very disruptive and will not be permitted. **Infractions of this rule are subject to a \$75 fine.** Exhibitors will be unable to register for booth space at any subsequent South Shore Exhibition until all fines have been paid in full.
- Booth Holders will be responsible for the conduct of any employees/agents in or about their booth space. The Booth Holder shall cause such employees/agents to become familiar with all rules governing booth holders.
- THE SOUTH SHORE EXHIBITION DOES NOT SUPPLY TABLES, CHAIRS, OR CARPET. IT IS THE BOOTH HOLDER'S RESPONSIBILITY TO DO SO. HOWEVER, YOU CAN RENT TABLES ETC. FROM THE FIRM THAT SUPPLIES THE EXHIBITION'S DRAPERIES.

THE SOUTH SHORE EXHIBITION RESERVES THE RIGHT TO SUBSTITUTE BOOTHS.

The South Shore Exhibition has organized, and will continue to maintain, a family-oriented event. The South Shore Exhibition expressly reserves the right and authority to supervise activities within the festival grounds to assure that an appropriate environment exists.

I have read and agree to the above booth regulations. Please sign and return this to the Exhibition Office with your application.

Signature: _____ Company: _____

Date: _____ Booth Holder Name: _____

Booth #'s Requested _____